

**The College of Emergency Medicine (UK)
and
Hong Kong College of Emergency Medicine
Conjoint Examination in Emergency Medicine**

(MCEM – Parts B&C and IEEM of HKCEM)

on **22-26 Mar 2010 in HONG KONG**

(Part B 22-23 Mar 2010 & Part C 24-26 Mar 2010)

Photo Box

1 photo on original

1 photo on photocopy form

Application Form *[Please complete in block letters & black ball pen]*

This Form must be completed in duplicate (one original & one photocopy).

Family name of candidate

Other names in full

Date of Birth (dd/mm/yy) / / Male / Female

Degrees or qualifications where obtained, with dates

.....
(Applicants whose names do not appear in the Current GMC Medical Register or HKMC Medical Register must submit evidence of the qualification, and the date of acquirement thereof.)

Current work post (Dept & Hospital)

.....
Full postal address
(for examination notice)

.....
Telephone No. Fax No.

.....
Page / Cellular Phone No.

.....
Email

Have you previously attempted the IEEM of HKCEM? Yes / No

Date of last examination

& Candidate number (if applicable).

Full Name of Applicant :

**Date of passing one of the following examinations
(please enclose certified true copy of document):**

(a) Part A of MCEM

(b) Part I of M.R.C.P.(U.K.)

(c) Part I & II of MRCSEd

(d) PEEM of HKCEM

Certification of Trainee status of HKCEM if applicable

This is to certify that Dr (applicant)

is currently a trainee of the Hong Kong College of Emergency Medicine.

.....
Signature of Training Supervisor of HKCEM

.....
Name of Training Supervisor of HKCEM

At A&E Department of Hospital

Date:

Certificate of training requirement

Full Name of Applicant :

Please complete in chronological order from internship to the current post. Please attach certification letters in the appendices. For photocopies of documents or letters, they must be certified by the respective Consultant or Authorised Hospital Officer.

Please refer to the Training Programme for Specialists in Emergency Medicine of Hong Kong College of Emergency Medicine on IEEM (Intermediate Examination in Emergency Medicine) or the website at <http://www.hkcem.com/> and advice may be obtained from the College Training Supervisors.

Your date of registration as an HKCEM trainee :

Year	Month	Day	Duration (years / months)	Hospital	Department	Post	Certification letter (appendices)
From					A
To					
From					B
To					
From					C
To					

Certificate of training requirement

Full Name of Applicant :

Year	Month	Day	Duration (years / months)	Hospital	Department	Post	Certification letter (appendices)
From					D
To					
From					E
To					
From					F
To					
From					G
To					
From					H
To					

Certificate of training requirement

Full Name of Applicant :

Year	Month	Day	Duration (years / months)	Hospital	Department	Post	Certification letter (appendices)
From					I
To					
From					J
To					
From					K
To					
From					L
To					
From					M
To					

Full Name of Applicant :

IMPORTANT NOTICE

This application must be returned to the Chairman of the Examination Committee of the Hong Kong College of Emergency Medicine on or before **20 Dec 2009** together with the full amount of the fee by 'Account Payee Only' cheque or bank remittance of HK\$14,000 payable to 'Hong Kong College of Emergency Medicine'. **This amount includes both the MCEM & IEEM components.**

Notification of pregnancy

A candidate applying for an examination and who is pregnant at the time of application must inform the Examinations Officer of their condition and their Estimated Week of Confinement (EWC). Any candidate who becomes pregnant after applying and before sitting the examination must inform the Examinations Officer of their EWC as soon as pregnancy is confirmed if she wishes to postpone the attempt to the next diet.

Applicants withdrawing from the examination must do so in writing. The whole entrance fee may be returned, less 20% administration charges, or transferred to the next diet of the examination where written notice is received by the Hong Kong College of Emergency Medicine prior to the closing date for the receipt of applications. Half of the entrance fee may be returned or transferred to the next diet of the examination where written notice is received by the Hong Kong College of Emergency Medicine not less than 21 days before the commencement of the examination. After that date no refund or transfer of entrance fees will normally be made to candidates who withdraw from examinations or fail to attend for any reason whatsoever. No allowance will be made for postal or other delays. Applicants who submit an application form but are subsequently found to be ineligible to enter for the examination will have their fee returned less 20% administrative charges. Applicants who are entitled to a refund will have their monies returned on completion of the examination for which they have entered.

No change can be made after the dates for the examinations have been allocated.

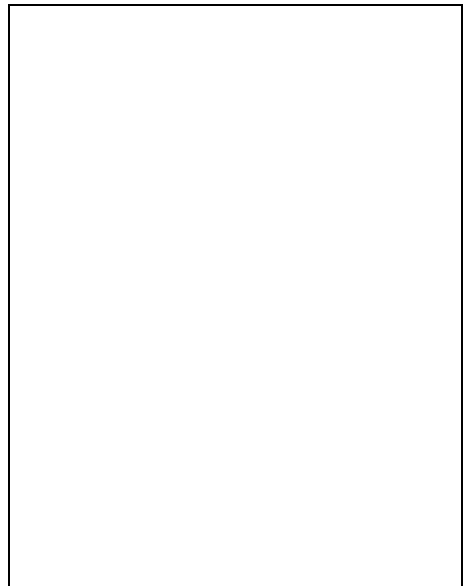
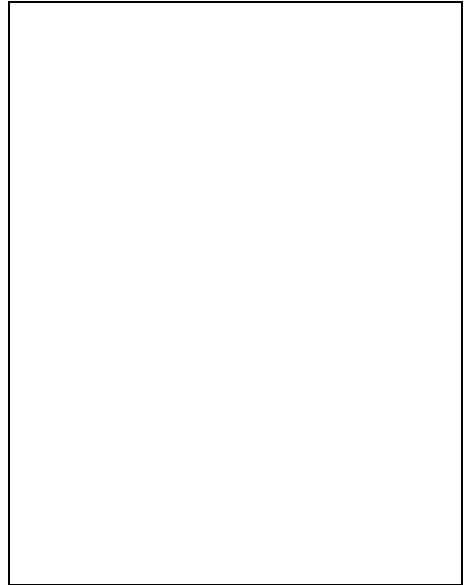
Applicants are required to enclose with their application Six Passport Photographs (with name at the back, three on the original & the other three on the photocopy form) and Four Envelopes (108 mm x 219 mm each, two on the original & the other two on the photocopy form) bearing their **name and address in legible block letters** (including the city and country). The envelopes are for the postage of the examination notice.

In addition to the completed original application form, please enclose a set of photocopy of good quality.

Full Name of Applicant :

Photograph Page

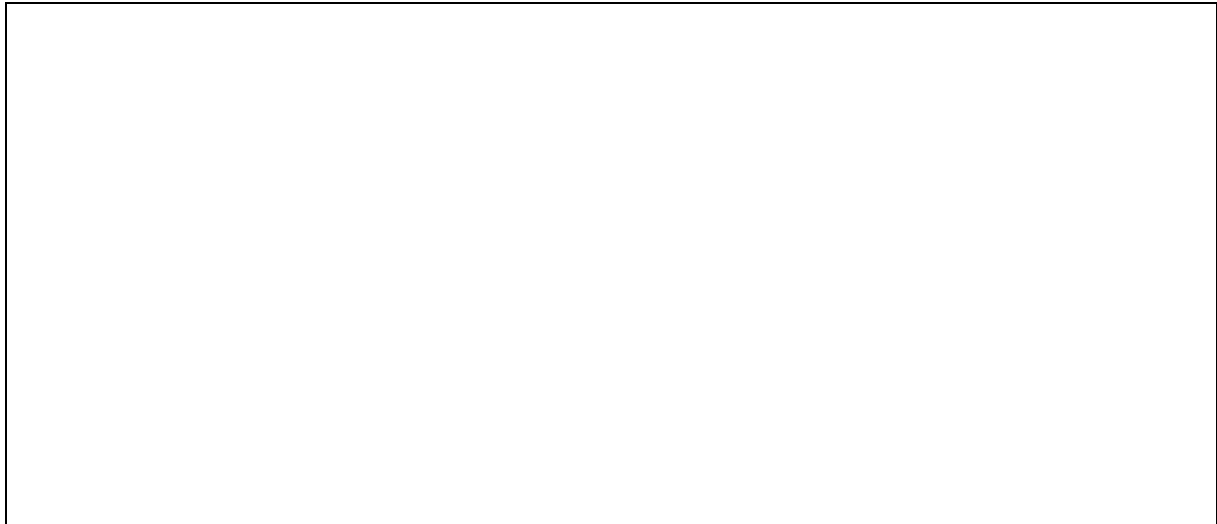
Please staple two original photographs on the original application form and another two original photographs on the photocopy form as indicated by the photo boxes on the right side.



Full Name of Applicant :

Envelope Page

Please staple two envelopes on the original application form and another two envelopes on the photocopy form as indicated by the envelope boxes below. Stamps are not required. **Please include 'HONG KONG' in your address as appropriate (or your correspondence city and country).**



Full Name of Applicant :

Cheque Section

Please staple the cheque or bank remittance in the space below. Please use the blank space of the cheque or bank remittance to apply the staple.

For overseas applicant, please pay with Hong Kong Currency or US Dollar if the former is not a/v in the overseas country (Conversion rate : 1 USD = 7.8 HKD).

Mailing address

Please detach and paste the following address slip to your application envelope to facilitate mail sorting by the HKCEM administration to expedite the processing.

Dr. CW Kam
Chairman of Examination Committee,
Hong Kong College of Emergency Medicine,
Room 809, HKAM Jockey Club Building,
99 Wong Chuk Hang Rd., Hong Kong
[Attn: IEEM 2010 – closing on 20 Dec 2009]

Full Name of Applicant :

Check List for completion and submission of application :-

If the application documents received by the HKCEM are incomplete, they may be returned to the applicant and a 20 % of the application fee may be charged for the administration. Hence, please carefully complete the application.

Items	Yes (check by tick)
1. I have read and understood the Important Notice above.	<input type="checkbox"/>
2. I have completed the required application forms :- <ul style="list-style-type: none"> • This IEEM Application Form (only applicable for HKCEM Trainees) • The MCEM Part B Application Form (for HK & overseas applicants) • The MCEM Part C Application Form (for HK & overseas applicants) • MCEM Overseas Experience Assessment (for HK & overseas applicants) 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
3. I have enclosed the required cheque or bank remittance (name & phone numbers written on the back). Receipt will be issued.	<input type="checkbox"/>
4. I have enclosed <u>6</u> photographs with my name written on the back for this form.	<input type="checkbox"/>
5. I have enclosed <u>4</u> return envelopes with my name and address for this form.	<input type="checkbox"/>
6. I have enclosed a set of photocopy of the completed application form and the documents in addition to the original.	<input type="checkbox"/>
7. I have adjusted all photocopies of documents to the A4-size.	<input type="checkbox"/>
8. I have placed all the supporting documents in the appendices.	<input type="checkbox"/>
9. I have separately stapled the two sets of original & photocopy documents.	<input type="checkbox"/>
10. I have kept a set of the certified true copies (by medical consultant or hospital administration) of the certification of my qualifications, employment and training requirement for future use when required.	<input type="checkbox"/>
11. I have sent an email to hkcem@hkam.org.hk to request an interim electronic acknowledgment of my application.	<input type="checkbox"/>
12. I deliver the application in advance of the closing date on 20 Dec 2009 .	<input type="checkbox"/>

Signature of applicant..... Date

For use by Council of HKCEM or RCSEd :-

(1) Completion of Part A / Part One / Equivalent Yes No

(2) Completion of Certification of Employment Yes No

(3) Enclosure of payment cheque / bank remittance Yes No

(4) Remarks:

(5) Accepted for MCEM (B&C) Exam Yes No

IEEM Yes No

signed by (.....) on

checked by (.....) on

**The College of Emergency Medicine (UK)
and
The Hong Kong College of Emergency Medicine**

**Conjoint Examination in
Emergency Medicine**
[MCEM (B&C) and IEEM of HKCEM]

Date : 22 - 26 March 2010

Venue : Prince of Wales Hospital, Shatin, NT, Hong Kong

Eligibility of application : Please refer to the Regulations relating to the Fellowship / Membership by Examination of The College of Emergency Medicine (UK) (website - <http://www.collemergencymed.ac.uk/CEM/>) and the Training Programme for Specialists in Emergency Medicine of Hong Kong College of Emergency Medicine (website - <http://www.hkcem.com>).

Eligible candidates will be notified by letter if they are accepted to take the Conjoint Examination.

Examination Fee :

- 1) For MCEM Parts B and C –HK\$14,000
- 2) For MCEM Part B only (for re-sit only, subject to exam regulations) – HK\$6,400
- 3) For MCEM Part C only (for re-sit only, subject to exam regulations) – HK\$7,600
- 4) For IEEM/MCEM (double diploma) application from HKCEM
available for local trainees only (for both Part B and/or Part C) –HK\$14,000

Closing date for application : 20 Dec 2009

Certification : Successful candidates in the examination will be eligible to apply for admission to the Membership of The College of Emergency Medicine (UK) and / or for the Certificate of the Intermediate Examination in Emergency Medicine of Hong Kong College of Emergency Medicine, provided the respective training requirement is satisfied.

Registration : Please send the completed Application Form with an ‘account payee only’ cheque / bank remittance payable to ‘Hong Kong College of Emergency Medicine’ for the examination fee to Dr. CW Kam, Chairman of Examination Committee, Hong Kong College of Emergency Medicine, Room 809, HKAM Jockey Club Building, 99 Wong Chuk Hang Rd., Hong Kong [Attn: IEEM 2010].

Hotel Accommodation : Please visit the internet websites to check for the hotels in Shatin or Hong Kong.

Enquiry : Telephone : (852)2871-8877; Fax : (852)2554-2913 – Attn: Ms. Cherry Kwok
Email : hkcem@hkam.org.hk - Attn: Ms. Cherry Kwok

The College of Emergency Medicine (UK)

Highlights on Eligibility for MCEM Examination 2010 in Hong Kong

A) Duration of training before sitting for MCEM / IEEM
Completion of 24 months of recognized training

B) Recognized Part 1 Qualification

- (a) Part A of MCEM
- (b) Part I of M.R.C.P.(U.K.)
- (c) Part I & II of MRCSEd
- (d) PEEM of HKCEM

Remarks: MHKICBSC Part 1 & 2 is NOT accepted as equivalent Part 1 examination

C) Eligible cities or countries where applicants work – Hong Kong, Singapore & Australia

<http://www.collemergencymed.ac.uk/CEM/>

@@@@@

The Hong Kong College of Emergency Medicine

Enquiry on Eligibility for IEEM Examination of HKCEM

Please provide the training certification documents to the Education Committee of HKCEM (attn: **Dr KL ONG, Education Committee of HKCEM**) via hkcem@hkam.org.hk to check for the eligibility to sit for the IEEM of HKCEM.

It is advisable for the candidate to obtain the training certification in the form of a letter so that he may attach a certified true copy as an appendix to the application document instead of asking the supervisor to sign in the application form since the former (original letter) may be re-used for other related purposes in the future.

@@@@@

Notes on the changes of the Conjoint Examination

A) Eligibility issue and the Certificate type (if successful)

- If eligible for MCEM only (i.e. only fulfilling requirement of MCEM but not IEEM) MCEM certificate if successful
- If eligible for both MCEM and IEEM (i.e. fulfilling requirement of both MCEM and IEEM) MCEM and IEEM certificates if successful

B) Format of examination

MCEM – refer to UK homepage of MCEM
IEEM for March 2010 – similar format to MCEM

**To : Heads, Consultants & Training Supervisors of
Accident & Emergency Departments of Hong Kong**

From : CW Kam, Chairman of Examination Committee, HKCEM

File : \hkcem\exam_comm\exam_form_IEEM_2010_Mar_22-26.doc

Date : 6 Nov 2009

***Conjoint Examination in Emergency Medicine of The College of
Emergency Medicine (UK) and Hong Kong College of Emergency
Medicine - 22 - 26 Mar 2010***

I enclose the Notice and Application Form for the captioned examination.

Please kindly forward to your Emergency Physician Trainees.

Thank you for your attention and assistance.