



## **HKCEM RESEARCH GRANT 2006**

The HKCEM is pleased to announce that a grant of up to HK\$100,000 has been made available to support research in Emergency Medicine. All Fellows and Members of the HKCEM (who are in good standing with the HKCEM in the 12-month period prior to application) are eligible to apply.

Applications should be submitted to the Research Sub-Committee of the HKCEM by 17<sup>th</sup> December 2006 with the intention of making the grant available three months later.

A standard research application form is available from the HKCEM. The application should outline the research proposal and how the applicants intend to use the grant money (there is no restriction on how this is used).

All applicants should include a one page CV from each investigator.

All projects should include a Fellow of the College who may either be the Principal Investigator of the project or a Supervisor. Applicants who are not Fellows of the College, should identify a Fellow of the College as their supervisor, should enclose their CV, and provide evidence of support for the proposal from the College Training Supervisor. Ideally projects should take no longer than 12 months to complete.

The grant holder should refer to the 'HKCEM Research Grant Guidelines' for further detailed information.

Any research supported by this grant should be independent of any commercial interests.

*Details obtainable from:*

*Hong Kong College of Emergency Medicine  
Room 809, Hong Kong Academy of Medicine  
99, Wong Chuk Hang Road, Aberdeen, Hong Kong*

*Closing date for applications:*

*17 December 2006*

Dr. HO Hiu Fai  
Chairman, Scientific Affairs Committee  
Hong Kong College of Emergency Medicine

17<sup>th</sup> November 2006

## **HKCEM Research Grant Guidelines**

### **Grant Committee**

A Grants Assessment Committee will meet twice a year to review applications and to decide on allocation.

The deadlines for submitting applications are usually 1<sup>st</sup> June and 1<sup>st</sup> December 2006. The committee will meet within the months of June and December to decide on allocation.

The committee will consist of the following essential and non-essential members:

- Chairman of the Scientific Committee (essential)
- Chairman of the Research Sub-committee of the Scientific Committee (essential)
- Three Fellows from different hospitals (non-essential)
- One External member (non-essential)

At least four members should be present at the meeting.

If a member of the committee is also an applicant, then they shall leave the meeting whilst their application is being considered.

The committee will vet the applications and decide 1. whether to support an application, and 2. the amount for each application.

The committee's decision is final and there is no appeal.

### **Funds**

The HKCEM will release up to and not exceeding HK\$200 000 per year for 3 years to support grant applications (to ask Council comment to re-consider to leave this open or limit to 3 years).

The maximum grant allocation to a single applicant per year is HK\$100 000.

No more than two grants may be allocated to a single centre per year although there is no limit to the number of applicants and applications that can be made.

Funds will be released in a single donation to the applicant's department, hospital or Unit as appropriate.

Funds will not be released until approval has been received from the local ethics committee.

### **Report**

The Principal Investigator is required:

1. to submit interim reports every 6 months effective from the date of release of the fund.
2. to submit a final report within 6 months of the last date of funding.

Interim and final reports should be returned using the standard format supplied by the HKCEM.

## **Presentation and Publication**

Successfully applicants are required:

1. To present the findings at the HKCEM scientific meeting,
2. To publish their findings in a peer-reviewed journal
3. To submit interim and final reports to the Council that may be posted on the HKCEM Website.

Centres with successful applicants who do not generate useful work from the grant funded will not be eligible to apply for or receive any funding for 5 years from the end of the period of the initial grant.

Grant periods will usually last for one year but this may be extended for two years if the reason for delay is reasonable. The Committee's decision is final and there is no appeal.