



## HONG KONG INTERCOLLEGIATE BOARD OF SURGICAL COLLEGES

# NOTICE

### FOR APPLICANT OF BASIC SURGICAL TRAINEE

To be eligible for admission to the Basic Surgical Training Programme of the Hong Kong Intercollegiate Board of Surgical Colleges (HKICBSC) in Hong Kong, applicants are required to fulfill the following criteria:

- ✓ One must be fully registered with the Medical Council of Hong Kong.
- ✓ One must obtain a training post from the approved hospitals or institutions in Hong Kong.

Please read the followings carefully before registering with HKICBSC.

- 1) HKICBSC composes of the College of Surgeons of Hong Kong (CSHK), the Hong Kong College of Emergency Medicine (HKCEM), the Hong Kong College of Orthopaedic Surgeons (HKCOS) and the Hong Kong College of Otorhinolaryngologists(HKCORL). **All basic surgical trainees must submit the registration form to HKICBSC Secretariat within the first month of training.** It is the responsibility of the applicant to make sure the application form reach our office on time. Late application or incomplete application will not be accepted. No allowance will be made for postal or other delays. **Failure to register in time will render the respective training period NOT recognized.**
- 2) All applicants are required to submit the following documents together with the BST Registration Form in order to complete the application process:

**Certified True Copy of:**

- **University Certificate(Basic Medical Qualification)**
- **Letter certifying registrable qualification with the Medical Council of Hong Kong; or Medical Registration Ordinance - Annual Practising Certificate**
- HKICBSC Part 1/2 Result Slip (if any)
- Other relevant examinations/qualifications (if any)

**A crossed cheque of HKD 800**(Annual Registration Fee) should be made payable to “The College of Surgeons of Hong Kong **Limited**”. The cheque will be returned to the applicant by post if the application is unsuccessful.

Basic Surgical Trainees are required to pay their registration fee annually within the first month of the year until they have completed their Basic Surgical Training.

- 3) A processing fee of HKD 100 will be charged for any unsuccessful application, including incomplete application. It is the applicant's responsibility to ensure that they fulfill the eligibility criteria, and to make sure all required documentation and fees are submitted by the required date.
- 4) The appointment to a hospital **must be certified** by the respective supervisor before the respective training period could be recognized and registered.
- 5) A registered trainee will receive a Guide to Surgical Training upon successful registration including the following documents:
  - Rules & Regulations for Basic Surgical Trainee
  - Guideline on Revised Curriculum for Basic Surgical Training under HKICBSC(*Applicable to trainees admitted from 1 July 2016 onwards only*)
  - Mandatory Courses for Basic Surgical Trainee
  - Policy on Annual Subscription
  - Logbook Order Form
  - CME Consent Form
  - Update of Personal Information
  - Half-yearly Assessment Documentation
  - Competency Assessment Forms

Relevant forms can be downloaded from the website of HKICBSC at <http://www.cshk.org>. You may also refer to the website for further details.

**Application should be sent to:**

**HKICBSC Secretariat (BST Registration)**

The College of Surgeons of Hong Kong  
Rm 601, Hong Kong Academy of Medicine Jockey Club Building  
99 Wong Chuk Hang Road, Aberdeen, Hong Kong

**For general enquiry, please contact HKICBSC Secretariat:**

**Tel: (852) 2871 8799**

**Fax: (852) 2515 3198**

**Email: [info@cshk.org](mailto:info@cshk.org)**