

Non-Hong Kong College of Emergency Medicine trainees seeking accreditation for their Emergency Medicine experience

Personal Particulars

Name: _____

Photograph

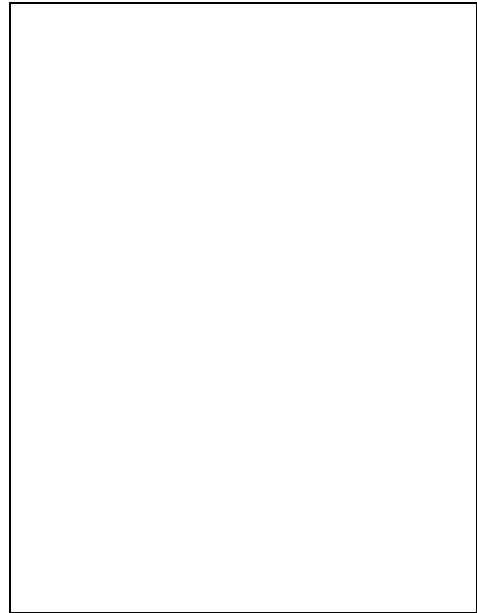
HKID No: _____

Qualification: _____

Year of graduation: _____

Period of training: _____

Training Centre: _____



Resident

Supervisor

Date:

Date:

Name: _____

1. PROCEDURE LOGSHEET

Resident should use the following logsheet to log his/her clinical skills and technique learned during the period of training. The clinical skill and experience should include:

- A. airway management
- B. vascular access
- C. cardiac procedure
- D. reduction of fractures and dislocations
- E. immobilization techniques
- F. pain control and anaesthetic techniques
- G. other surgical procedures
- H. experience with diagnostic and monitoring tools

Each new skill should better be discussed with/demonstrated by a Trainer, then practised under supervision before being practised independently.

Key: D=Demonstrated S=supervised practice I=Independent practice

Procedure	A&E No.	D/S/I	Trainer	Date

Name: _____

2. RECORD OF ATTENDANCE OF TRAINING ORGANISED BY HKCEM

Resident should attain 15 Training Points (TP), of which at least 8 TP must belong to Cat A in every 6 months

Date	Activities/Topics	Organiser/Speaker

3. WRITTEN ASSIGNMENTS

Resident has to complete one written assignment in the form of Best Evidence Topic (BET) for every 6 months of training. Written assignment is waived if the actual training period to be accredited is \leq 3 months.

All the assignments should be handed to training supervisor for approval.

BEST EVIDENCE TOPIC REPORTS

Date	A&E No.	Title	Trainer

Name: _____

4. REVIEW AND ASSESSMENT BY TRAINING SUPERVISOR

Period of training: From _____ to _____

Name of Training Centre: _____

Any absence from training for more than 6 weeks apart from annual leave? No Yes Please state detail: _____

1 = weak; 2 = fair; 3 = satisfactory; 4 = good; 5 = excellent; na = not applicable

Remark: Any score less than 3 means failure in overall assessment

CLINICAL COMPETENCE	1	2	3	4	5	na	COMMENT
1. Adequate history and appropriate examination							
2. Appropriate selection and interpretation of investigations							
3. Sound clinical judgement							
4. Quality documentation							
5. Good technical skill							
INTERPERSONAL RELATIONSHIPS	1	2	3	4	5	na	COMMENT
6. Communication with patients and colleagues							
7. Attitude towards patients and the public							
8. Demonstrates Teamwork							
MANAGERIAL SKILL	1	2	3	4	5	na	COMMENT
9. Ability to prioritise resources							
10. Time management and organisation of work							
TEACHING SKILLS	1	2	3	4	5	na	COMMENT
11. Demonstrates interest and contributes to teaching							
OVERALL PERFORMANCE	1	2	3	4	5	na	COMMENT
12. Overall assessment							

Remarks: _____

Recommended for accreditation Yes No

Signature: _____

Signature: _____

Name: _____

Name: _____

Training Supervisor

Resident

Date: _____

Date: _____